Fitness for Life (FFL) Selection Step-By-Step Guide

- 1. Log into student portal **myNYP Portal** (<u>https://mynypportal.nyp.edu.sg</u>) using:
 - Log-in ID: Your NYP email address
 - PW: Your Password



2. Once you are logged into the Student Portal, go to **Academic Services** -> **Modules/Competency Units and Electives -> Register Modules/Competency Units.**

م آت Home		
☆ Popular e-Services +	MODULES/COMPETENCY UNITS AND	
옙, Academic Matters -	ELECTIVES	
Student Attendance System		
Submit Statement of Absence	Dashboard / Academic Matters / Modules and Electives	
Modules/Competency Units and Electives	Distributer / Producting matters / modules and Electrica	
Course Related		
Timetables and Exams	Register Modules/Competency Units	GS Selection Module/Competency Unit
Academic Results	Register modules/competency units online	Selection of GS Module/Comparency Unit by students
Transcript and Certificates	Proceed	D- m
e-Learning		
Financial Matters + ttps://mynypportal.nyp.edu.sg/content/nyp-	sp/en/dashboard/eserv-un/gs-selection-module.html (y Units Registered	View Module/Competency Unit Tutors & PEM

3. You will see the list of Sports & Wellness Activities available for your selection in the following screen:

Admission No. : Course : Tutorial Group :	153358R (NA BMDF01 (DII BM1511	ME OF 153358R) PLOMA IN BUSINESS MA Flip Flop Group:A	NAGEMENT AND GAMES D Specialisation : N.A.	EVELOPMENT) SubCode : 22	2
Course Detai	S (Click on Co	ourse Details to expand/coll	apse.)		
Fo register a new Module with no va	module, choo acancy will no	ose a module group from t t be available for selectio Module Code - Mo	the drop down list and click n. dule Groups (Module De	the [Add] button	•
	BMX102	- BMX102-BM (FITNESS I	FOR LIFE-THIS IS A PASS/F		Add
	BMX102 BMX102	- BMX102-SQ (FITNESS F - BMX102-SS (FITNESS F	OR LIFE-THIS IS A PASS/F	AIL MODULE) AIL MODULE)	

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4. The latest list of activity options is summarized below for your reference:

Activity	Module Group Code
Ultimate Frisbee	UF
Soccer	SR
Badminton	BM
Volleyball	VB
Table Tennis	тт
Dance	DA
Cardio Kickboxing	КВ
K-Kardio	КК
Yoga	YG

5. Upon clicking on the [Add] button, the system will prompt with the following message:



6. If you wish to change your selected activity, click on the [Drop] button. After that, you may reselect your preferred activity using the [Add] button again.

7. Once the creation of record is successful, you should be able to view the FFL activity registered as follows:

Admission No. : 153358R (NAME OF 153358R)								
Course : BMDF01 (DIPLOMA IN BUSINESS MANAGEMENT AND GAMES DEVELOPMENT)								
Flip Flop Group : A Specialisation : N.A. SubCode : 22								
Course Details (Click on Course Details to expand/collapse.)								
To register a new module, choose a module group from the drop down list and click the [Add] button.								
	vacancy will no	be available to	or selection.					
		Module C	ode - Module	Groups (Me	odule Descrip	tion)		
						▼ Add		
Modules current	tly registered by	the student. To	de-register a mo	odule, click t	he [Drop] butto	on		
Modula								
Module Code	Group	Module Type	Repeat Count	Core Prog	Basket Code	Intake/Acad Yr	Sem	Drop Module
BMX102	BMX102-BM -	CE	0		GS1D	2016	S1	Drop
			Accept Module	e Group Chan	ges			
lf yo	ou make any chan	ges to the modul	e group, click the	Accept Mod	lule Group Chan	ges] button to save	chanc	jes.
,	,	<u>,</u>	5 17			5.1		<u>,</u>
Click the [Evif]	button to leave t	he e Online Mor	lulo Registratio	n (
Crick the [Exit] button to leave the e-online module registration								
Please [Print] v	our Timetable af	ter completing	Module Registra	tion.				
		pioting						
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- 8. Click [Exit] to move back to the main page in student portal.
- 9. Please check your timetable around one week before the start of the semester to find out the FFL activity that you have been allocated to.

To view your timetable, go to the student portal and select **Academic Matters** -> **Timetables and Exams** -> **View Individual Timetable**.

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Student Attendance System		
Submit Statement o Absence	Dashboard / Academic Matters / Timetables and Exams	
Modules/Competen Units and Electives		_
Course Related		
Timetables and Exams	View Individual Timetable	View Timetable by Module/Competency Unit
Academic Results	To view personalised module/competency unit timetable.	To view timetable by module/competency unit.
Transcript and Certificates	Proceed	Proceed
e-Learning		
	+ View exam instructions to learners	View Exam Timetable

10. Enter the Intake/Acad Yr & Semester for enquiry. Click [Submit] button to proceed.

Intake/Acad Yr and Semester :	
2021 52	~
Week Type :	
All	~
	Submit

11. You should be able to see the FFL activity selected in your timetable as below:

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
S 0900 - 0950	WEEK 1-8 BMX102 LECBM BCCM AH NYP AH					

End of Guide