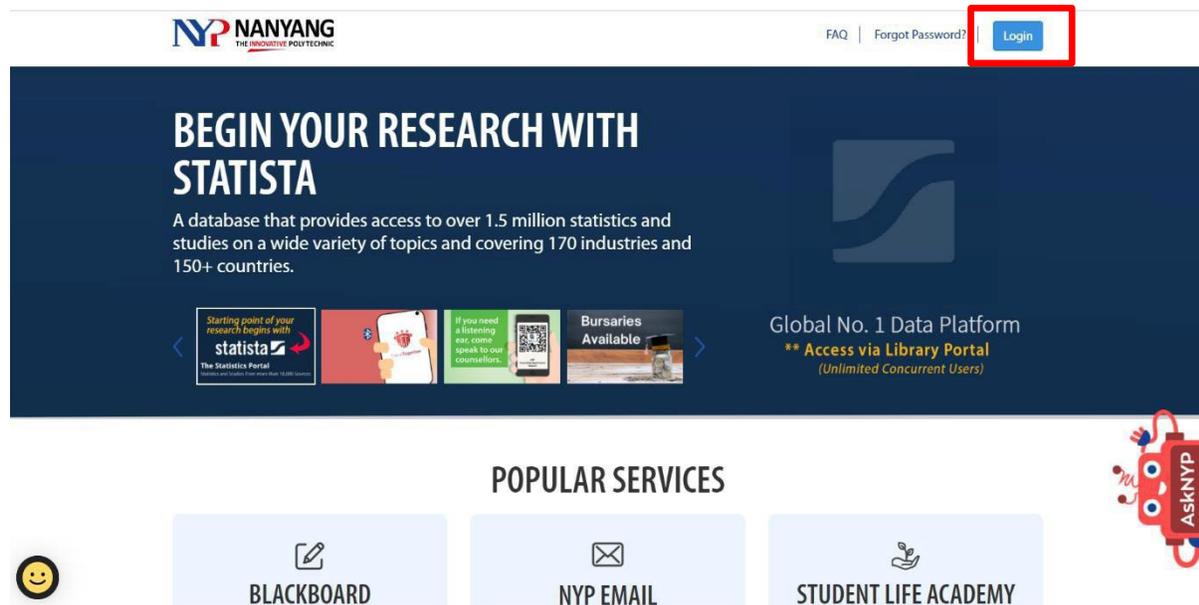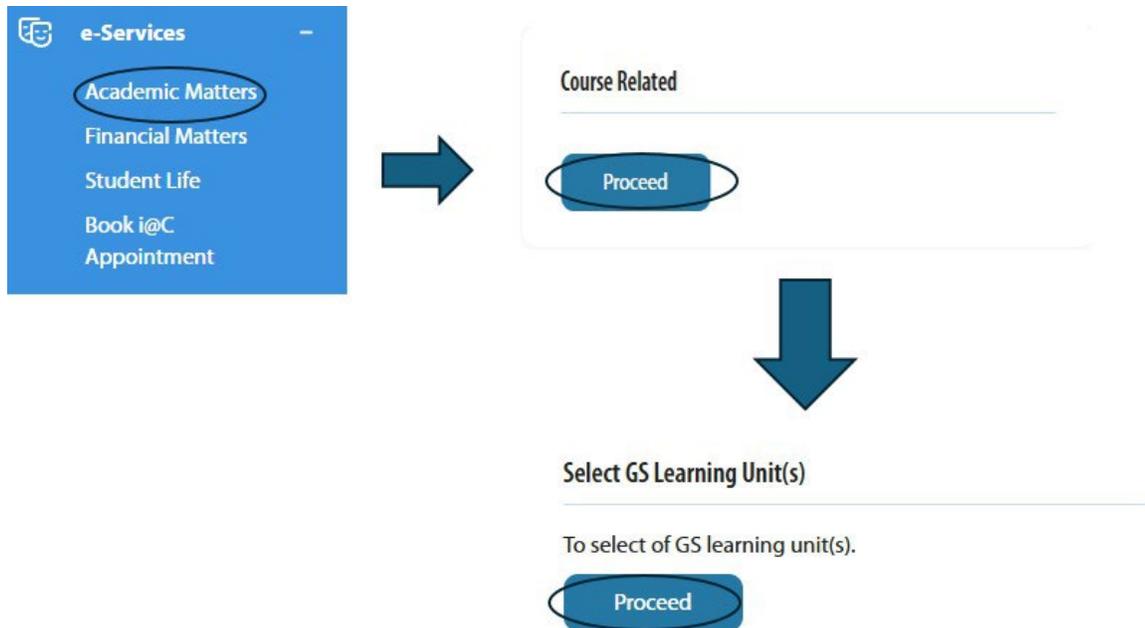# Step-by-Step Guide to Selecting Your Elective LPUs Using GENESSYS

1. Log into student portal – myNYP Portal (https://mynypportal.nyp.edu.sg) – using:
   - Log-in ID: Your NYP email address
   - PW: Your password

2. Once you are logged into the Student Portal, go to **Academic Matters -> Course Related -> Select GS Learning Unit(s).**

3. You will then find yourself in GENESSYS, where you are given 12 choices to select your desired LPUs in descending order of preference (no. 1 being your most preferred, no. 2 being your next preferred and so on).

4. For each choice, you can select your preferred learning unit and time slot.

First, select your preferred module.

Then select your preferred time slot for the module.

Choice	Module Code-Module Name(Cluster Description)	Time Slot
1	BMX301-BE FINANCIALLY INTELLIGENT!(GRP 2)	THU 2-3 PM
		THU 2-3 PM
		THU 3-4 PM
2	BMX301-BE FINANCIALLY INTELLIGENT!(GRP 2)	THU 4-5 PM
		THU 5-6 PM
3	BMX301-BE FINANCIALLY INTELLIGENT!(GRP 2)	THU 2-3 PM
4	BMX301-BE FINANCIALLY INTELLIGENT!(GRP 2)	THU 2-3 PM
5	BMX301-BE FINANCIALLY INTELLIGENT!(GRP 2)	THU 2-3 PM

5. Please note that Year 1 – 3 LPUs are grouped into the following three categories:
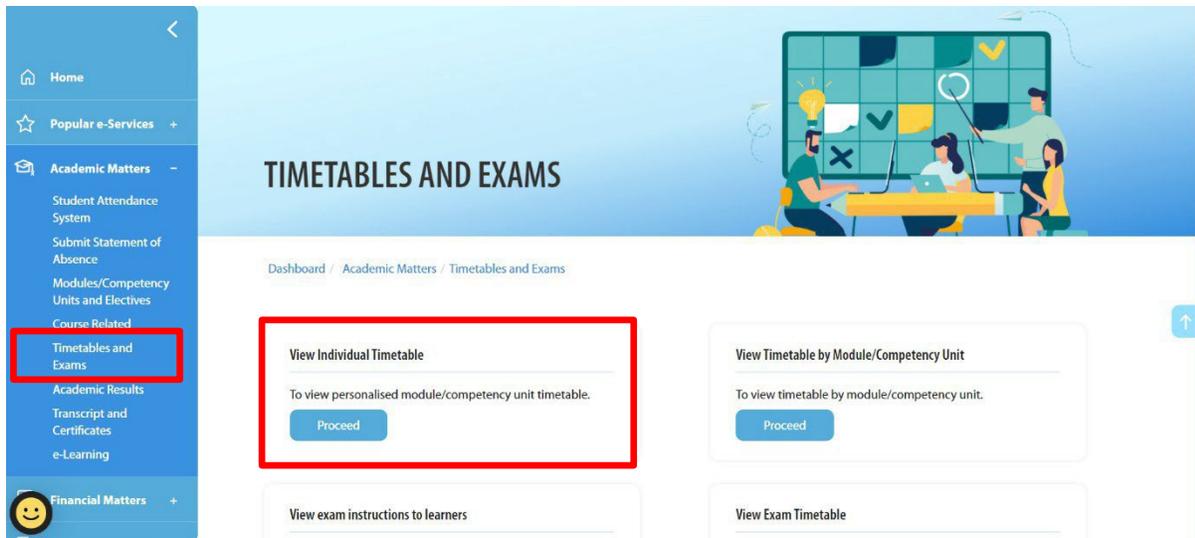
Group 1	Learning units offered by CILS
Group 2	Learning units offered by SAS, SBM and SEG
Group 3	Learning units offered by SDM, SHSS, SIT

- For **choices 1 to 9**, you are required to select **two (2)** learning units from Group 1, **four (4)** learning units each from Group 2 and **three (3)** learning units from Group 3, in any order.

- For **choices 10 to 12**, you can select learning units from any Group.

- Refer to the LPU portal (https://mynypportal.nyp.edu.sg/en/LPU.html) for the full list of learning units offered under each group for both Year 2 and 3 learners.

6. Ensure that you complete all 12 choices before submitting your selection. Your choices are considered successfully "submitted" once they are **saved**.

- After submitting, you can still log into GENESSYS to make changes to your selection before the closing date of the selection exercise, after which all choices are considered final.

- Do note that there is **no guarantee** that you will be allocated a learning unit which you have selected due to demand and availability of places.

- Spread your selection across the various time slots to maximise your chances of getting the learning units that you want, especially if you are required to take LPUs.
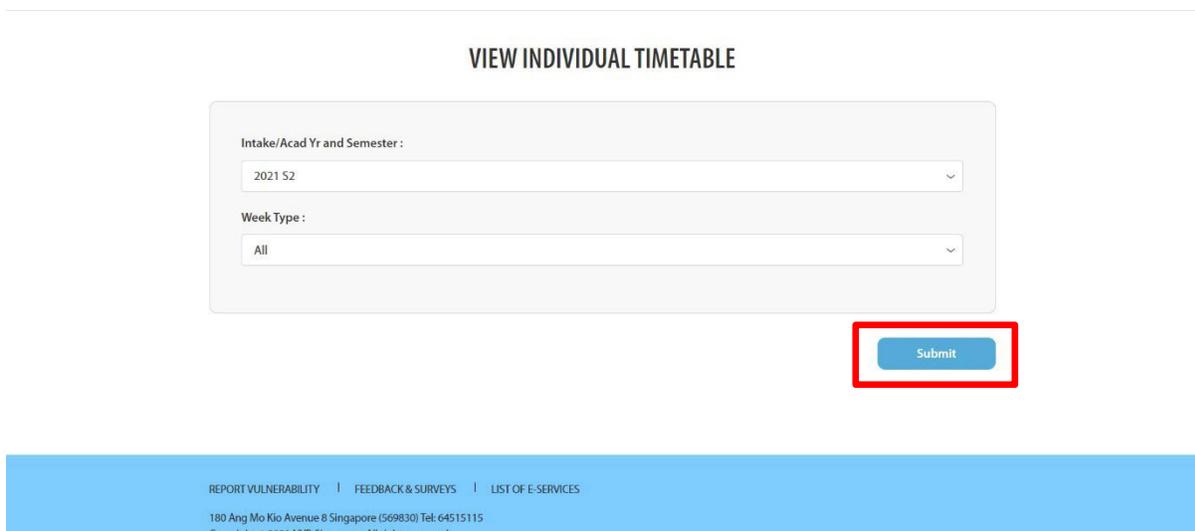
7. Please check your timetable around one week before the start of the semester to find out the LPUs that you have been allocated to.

    Please check your timetable at 5pm on the Friday of the first week of the semester to find out the LPU that you have been allocated to.

    To view your timetable, go to the student portal and select **Academic Matters -> Timetables and Exams -> View Individual Timetable.**

8. Enter your **Intake/Acad and Semester**. Click the "Submit" button to proceed.

9. You should be able to see your assigned LPUs in your timetable as below:

02:00PM to 02:50PM		WEEK 2-16 HSX202 LEC11 CH ELEARNING SHSS CHLOEK	WEEK 1-17 EGH217 LECH1 BMEE ELEARN SEG SELF_LEARN
03:00PM to 03:50PM	WEEK 1-17 EGH218 LECH1 IOMT ELEARN SEG SELF_LEARN	WEEK 2-16 ITX201 LAB21 CMPTHK ELEARNING SIT ROYN	WEEK 1-17 EGH220 LECH1 IPC ELEARN SEG SELF_LEARN

*** End of Guide ***